



# St Paul's Primary School

## Medical Health Care Plans

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### Health Care Plans

Many students within our school have special health issues that may need to be managed through the development of individualised health care plans. Common examples include students with asthma, diabetes and those that may suffer from anaphylactic shock.

Where these health issues are common within the school, St. Paul's Primary School has developed specific policies dealing with these issues including with:

- Anaphylactic Shock Management;
- Asthma Management;
- Diabetes;
- Eating Disorders; and
- Self Harming Behaviours.

The common feature of each of these policies is that they require the school to develop a health care plan for individual students affected.

The purpose of this policy is to provide some detail as to the development of and management of health care plans.

### What is a Health Care Plan?

A health care plan describes:

- The student's specific health care needs;
- The agreed actions St. Paul's Primary School will take to meet those needs;
- The procedures to be followed in emergencies; and
- Parent/guardian notification procedures.

Health care plans should be agreed between the school, the student (depending on their age), their parents/guardians and any relevant medical advisors (where applicable).

Health care plans should be reviewed regularly as a student's health care needs change.

## **When Should an Individual Health Care Plan be Developed?**

Individual health care plans must be developed for students diagnosed with severe asthma, type 1 diabetes, epilepsy, anaphylaxis, eating disorders and self-harming behaviours where the individual students are considered to be at high risk of requiring emergency medical intervention or require the regular supervised administration of medication.

The school Principal has discretion as to whether a written health care plan is developed in other cases.

## **Communication of Health Care Plans**

It is the responsibility of the school Principal to ensure that key elements of a student's health care plan is effectively communicated to any staff who have responsibility, or are likely to have responsibility, for the supervision of the student.

## **Storage of Health Care Plans**

All student health care plans are stored securely in the first aid room.

## **Confidentiality**

Student medical information will be communicated to relevant staff in a confidential manner on an as needed basis. Health care plans must always be stored securely.

## **Prescription Medication**

Where the health care plan indicates that a student requires assistance with administering prescription medication, administration is to be conducted in accordance with the school's Medication Administration Policy.

## **Parents/guardians Responsibility**

Parents/guardians must notify the school upon enrolment, if a student has been diagnosed with any health conditions which require the development of a health care plan.

Parents/guardians must inform the school of any changes to their child's medical conditions, medication requirements or emergency contact details to ensure all records are kept up to date.

## **Workers' Responsibility**

All workers are responsible to ensure that they:

- Assist in the development of individual health care plans where they are requested to do so;
- Be aware of the specific health care plans for students in their care especially where an emergency medical response may be required; and
- Cooperate in the implementation of health care plans for students in their care.

## **Implementation**

This policy is implemented through a combination of:

- The development of specific policies for medical conditions that may require emergency responses;
- The development of individual health care plans through effective communication between the school, parents/guardians, health professionals and teaching staff;
- Staff training;
- Effective maintenance of medical records;
- Effective incident notification procedures;
- Effective communication procedures; and
- Initiation of corrective actions where necessary.

## **Discipline for Breach of Policy**

Where a staff member breaches this policy St. Paul's Primary School may take disciplinary action.

Developed: 2017

Ratified: 2018

Reviewed: