



# St Paul's Primary School

## Student Supervision

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### **The Supervision Obligation**

St. Paul's Primary School and its teachers owe a duty to take such measures as are reasonable in all the circumstances to protect students from risks of harm that reasonably ought to be foreseen.

The provision of adequate supervision is fundamental to ensuring that St. Paul's Primary School meets its duty of care obligations.

### **St. Paul's Primary School's Policy**

St. Paul's Primary School is committed to providing a safe environment for all our students when they are in the care of the school.

It is our policy that:

- Supervision of students takes into account the degree of care needed for the protection of students and with regard to:
  - their age, skill and experience;
  - any physical and/or intellectual impairments;
  - existing medical conditions;
  - known behavioural characteristics;
  - the nature of activities being undertaken and hazard
- Supervising staff receive first aid training and adequate first aid facilities are available having regard to the nature of the activities being undertaken (refer to First Aid Policy)
- Accidents and incidents are promptly dealt with through appropriate treatment and/or intervention
- Accidents and incidents are recorded and corrective action implemented where required (refer to policies relating to reporting of safety hazards and capturing records of student injuries).

St. Paul's Primary School has developed the following guidelines with respect to supervision.

## **Classrooms**

Teachers are responsible for the supervision of their students in their classrooms and in particular should be vigilant to ensure:

- Adequate age appropriate supervision having regard to the nature of the activities being undertaken;
- Proper use of any plant and equipment;
- Proper handling of any hazardous substances;
- Proper use of relevant protective equipment

## **Playground Supervision**

Playgrounds are supervised by staff immediately before and after school, during recess and lunch. Refer to our Supervision & Inspection – Playground policy.

### **Before & After School Supervision**

Whilst the school is committed to ensuring student safety it requires and expects parental co-operation in managing safety issues immediately before and immediately after school.

As a general rule St. Paul's Primary School provides limited supervision for 20 minutes before and 20 minutes after school.

Where school activities (such as sport or concert rehearsals) are arranged before or after school appropriate supervision will be provided for attending students depending on the time and location of the activity.

Parents are informed of supervision arrangements and are made aware that students who attend school outside established supervision times may not be supervised and may not receive the care that is normal during the school day.

## **Implementation**

This policy is implemented through a combination of:

- Staff training;
- Effective communication and incident notification procedures;
- Effective record keeping procedures; and
- Initiation of corrective actions where necessary.

## **Discipline for Breach of Policy**

Where a staff member breaches this policy St. Paul's Primary School may take disciplinary action, including in the case of serious breaches, summary dismissal.

Designed: 2017

Ratified: 2018

Reviewed: